

**PRESCRIBED TEXTBOOKS: BCOM (QUALIFICATION CODES: 40196 AND 45296)**

<b>BACHELOR OF COMMERCE: FULL-TIME (QUALIFICATION CODES: 40196 AND 45296)</b> Lectures are offered during the day (07:45 – 17:30) <b>PLEASE NOTE THAT THE PRICES MENTIONED BELOW ARE SUBJECT TO CHANGE</b>						
Module	Module Code	Presented	Credit Value	Prescribed Textbook (Students should consult with their lecturers to confirm the accuracy of the information below.)	Module Co-ordinator	Mode of Delivery
<b>Year 1</b>						
Academic and Life Skills Development	ALMV100	<b>Year</b>	<b>4</b>	Snyders, S.M., Vawda, A., Taljaard, N., Brophy, M. & Plaatjes, R. (Eds.). 2005. <i>How to Make Higher Education Easier: Take control of your success</i> . Port Elizabeth: Nelson Mandela Metropolitan University. Available for free from the relevant lecturer who will provide online copies to the students.	Gqebhera: Mrs Mandy Brophy <a href="mailto:Mandy.Brophy@mandela.ac.za">Mandy.Brophy@mandela.ac.za</a>  George: Mr Martin Keyter <a href="mailto:Martin.Keyter@mandela.ac.za">Martin.Keyter@mandela.ac.za</a>	Lectures will be presented online on Microsoft Teams as per the timetable. Assessments will be conducted online on Moodle.
Augmented Business Management	EBC1X2	<b>Semester 2</b>	<b>9</b>	Bosch, J.K., Tait, M. & Venter, E. (Eds.). 2018. <i>Business management: An entrepreneurial perspective</i> . 3 <sup>rd</sup> edition. Port Elizabeth: Lectern. ISBN: 978 0 620 72922 2 (Recommended retail price: Van Schaiks – R818.50)	Mr Storm Watson <a href="mailto:Storm.Watson@mandela.ac.za">Storm.Watson@mandela.ac.za</a>	Lectures and assessments will be conducted online.
English for Business	LEAF1X0	<b>Year</b>	<b>4</b>	Notes will be handed out in class. Students may supplement this information with: Cleary, S. (ed). 2020. <i>Communication: A Hands-on Approach</i> . 3 <sup>rd</sup> edition. Kenwyn: Juta. ISBN: 978 1 485 13092 5	Gqebhera: Ms Aileen Ownhouse <a href="mailto:Aileen.Ownhouse@mandela.ac.za">Aileen.Ownhouse@mandela.ac.za</a>  George: Mrs Ellen Erasmus-Morton <a href="mailto:Ellen.Erasmus-Morton@mandela.ac.za">Ellen.Erasmus-Morton@mandela.ac.za</a>	Lectures and assessments will be conducted online.
Mathematics for Accounting	MACV102	<b>Semester 2</b>	<b>12</b>	Notes will be available free of charge to MACV102 students. Students will, however, have to purchase the SHARP EL-738 series calculator. Latest version from last year was the SHARP EL- 738 XT.	<b>To be confirmed</b>	<b>To be confirmed</b>
Pre-calculus	MATC1X3	Semester 1	<b>4</b>	Students registered for MATC1X3 are provided with a study guide that includes all the material they need for this module.	Prof Maritz Snyders <a href="mailto:Maritz.Snyders@mandela.ac.za">Maritz.Snyders@mandela.ac.za</a>	<b>To be confirmed</b>
Introductory Calculus and Linear Algebra	MATC1X4	<b>Semester 2</b>	<b>4</b>	Students registered for MATC1X4 are provided with a study guide that includes all the material they need for this module.	Prof Maritz Snyders <a href="mailto:Maritz.Snyders@mandela.ac.za">Maritz.Snyders@mandela.ac.za</a>	<b>To be confirmed</b>
Foundation Accounting	RF1X0	<b>Year</b>	<b>4</b>	De Villiers, L. & James, S. <i>Accounting for Non-Accountants 2022 edition</i> . ISBN 978-0-620-81129-3. Available at Van Schaik.	Ms Bukiwe Peter <a href="mailto:Bukiwe.Peter@mandela.ac.za">Bukiwe.Peter@mandela.ac.za</a>	On campus assessments and tutorials. Online lectures.
Foundation Statistics	STAS1X1	<b>Semester 1</b>	<b>4</b>	<b>To be confirmed</b>	<b>To be confirmed</b>	<b>To be confirmed</b>

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Extended Computing Fundamentals 1.1A	WRFV1X0	Year	6	No textbook is required. A MOAC eBook is supplied free of charge	<b>Ms Amanda Esterhuysen</b> <a href="mailto:Amanda.Esterhuysen@mandla.ac.za">Amanda.Esterhuysen@mandla.ac.za</a>	Lectures will take place online. Practicals will follow a hybrid (online and on campus) approach. Students who do not have a computer / laptop must attend practicals on campus in the University's labs

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<b>Year 2</b>						
Academic and Life Skills Development	ALMV110	<b>Year</b>	<b>2</b>	Snyders, S.M., Vawda, A., Taljaard, N., Brophy, M. & Plaatjes, R. (Eds.). 2005. <i>How to Make Higher Education Easier: Take control of your success</i> . Port Elizabeth: Nelson Mandela Metropolitan University. Available for free from the relevant lecturer who will provide online copies to the students.	Gqebhera: Mrs Mandy Brophy <a href="mailto:Mandy.Brophy@mandela.ac.za">Mandy.Brophy@mandela.ac.za</a>  George: Mr Martin Keyter <a href="mailto:Martin.Keyter@mandela.ac.za">Martin.Keyter@mandela.ac.za</a>	Lectures will be presented online on Microsoft Teams as per the timetable. Assessments will be conducted online on Moodle.
Augmented Business Management	EBC1X1	<b>Semester 1</b>	<b>9</b>	Bosch, J.K., Tait, M. & Venter, E. (Eds.). 2018. <i>Business management: An entrepreneurial perspective</i> . 3rd edition. Port Elizabeth: Lectern. ISBN: 978 0 620 72922 2 (Recommended retail price: Van Schaiks – R818.50)	Mr Storm Watson <a href="mailto:Storm.Watson@mandela.ac.za">Storm.Watson@mandela.ac.za</a>	Lectures and assessments will be conducted online.
Augmented Micro-economics	ECO1X1	Semester 1	<b>9</b>	Parkin, M., Antrobus, G., Bruce-Brand, J., Fourie, A., Kohler, M., Mahonye, N., Mlilo, M., Neethling, L., Rhodes, B., Saayman, A., Schoër, V., Scholtz, D., Smit, C. & Thompson, K. 2020. <i>Economics: Global and Southern African Perspectives</i> . 3rd edition. Cape Town: Pearson. ISBN: 978 1 485 70917 6 (Recommended retail price: Van Schaiks – R798.95)	Dr Noluntu Dyubhele <a href="mailto:NoluntuStella.Dyubhele@mandela.ac.za">NoluntuStella.Dyubhele@mandela.ac.za</a>	Lectures, tutorials and assessments will be conducted online.
Augmented Macro-economics	ECO1X2	<b>Semester 2</b>	<b>9</b>	Parkin, M., Antrobus, G., Bruce-Brand, J., Fourie, A., Kohler, M., Mahonye, N., Mlilo, M., Neethling, L., Rhodes, B., Saayman, A., Schoër, V., Scholtz, D., Smit, C. & Thompson, K. 2020. <i>Economics: Global and Southern African Perspectives</i> . 3rd edition. Cape Town: Pearson. ISBN: 978 1 485 70917 6 (Recommended retail price: Van Schaiks – R798.95)	Dr Noluntu Dyubhele <a href="mailto:NoluntuStella.Dyubhele@mandela.ac.za">NoluntuStella.Dyubhele@mandela.ac.za</a>	Lectures, tutorials and assessments will be conducted online.
Augmented Commercial Law A	JHAV1X1	Semester 1	<b>9</b>	Delport, P. 2020. <i>New entrepreneurial law</i> . 2nd edition. LexisNexis. The aforementioned textbook is recommended, but not required. However, the lecture notes are prescribed.	Ms Jacqueline Maholo <a href="mailto:Jacqueline.Maholo@mandela.ac.za">Jacqueline.Maholo@mandela.ac.za</a>	<b>Online</b>
Augmented Company Law	JHMV1X1	<b>Semester 2</b>	<b>9</b>	Govindjee, A. Botha, J., Katzew, J. Newman, S.P., Pillay, K. Schoeman, H.C., Shirk, A., Singh, P.P., Tait, M. Driver, S. & Wagenaar, T. 2019. <i>Fresh perspectives: Commercial law</i> . 3rd edition. Pearson. ISBN: 978 1 485 70209 2 eText ISBN: 978 1 485 70212 2	Ms Jacqueline Maholo <a href="mailto:Jacqueline.Maholo@mandela.ac.za">Jacqueline.Maholo@mandela.ac.za</a>	<b>Online</b>

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English for Business 122	LEAF10X	Year	2	None. Notes are provided.	Ms Raeesah Ackerdien <a href="mailto:Raeesah.Ackerdien@mandela.ac.za">Raeesah.Ackerdien@mandela.ac.za</a>	Online
Augmented Accounting	RF1X1 / RF1X3	<b>Semester 1</b>	8	De Villiers, L. Prinsloo, B. & Rowlands, J. <i>Introductory Accounting 2022 edition</i> . ISBN 978-0-620-81130-9. Available at Van Schaik	Mrs Suzan Terblanche <a href="mailto:Suzan.Terblanche@mandela.ac.za">Suzan.Terblanche@mandela.ac.za</a>	On campus assessments and tutorials. Online lectures.
Augmented General Accounting 1B	RGF1X2	<b>Semester 2</b>	10	De Villiers, L. Prinsloo, B. & Rowlands, J. <i>Introductory Accounting 2022 edition</i> . ISBN 978-0-620-81130-9. Available at Van Schaik	Mrs Suzan Terblanche <a href="mailto:Suzan.Terblanche@mandela.ac.za">Suzan.Terblanche@mandela.ac.za</a>	On campus assessments and tutorials. Online lectures.
Business Statistics 102	STAV102	<b>Semester 2</b>	12	Notes are provided to students registered for STAV102	Dr Siphumlile Mangisa <a href="mailto:Siphumlile.Mangisa@mandela.ac.za">Siphumlile.Mangisa@mandela.ac.za</a>	Fully online --- with lectures and assessments conducted via Moodle. Weekly tutorial session via Microsoft Teams.
Extended Computing Fundamentals 1.2	WRFV10X	<b>Year</b>	6	Online material – no textbook is required	Ms Natalie Tansley <a href="mailto:Natalie.Tansley@mandela.ac.za">Natalie.Tansley@mandela.ac.za</a>	Hybrid. Lectures will be conducted online. Some practical's and assessments will, however, be conducted on campus.